

fred olivieri  
construction  
company

Date \_\_\_\_\_

# Application for Employment

## PERSONAL INFORMATION

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ MI \_\_\_\_\_

Address \_\_\_\_\_

City, State and Zip Code \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Emergency Phone \_\_\_\_\_ Contact \_\_\_\_\_

How did you learn of us?  Job Website \_\_\_\_\_ Walk In \_\_\_\_\_ Other \_\_\_\_\_

Current Employee \_\_\_\_\_

Employment Service \_\_\_\_\_

State name(s) of any relative(s) in our employ and your relationship to them:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Salary Expectations \_\_\_\_\_

Are you 18 years old or older? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever filed an application with us before? \_\_\_\_\_ Yes, dates \_\_\_\_\_ \_\_\_\_\_ No

Have you ever been employed with us before? \_\_\_\_\_ Yes, dates \_\_\_\_\_ \_\_\_\_\_ No

Are you currently employed? \_\_\_\_\_ Yes \_\_\_\_\_ No

May we contact your present employer? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you authorized to work in this country for any employer? \_\_\_\_\_ Yes (proof is required) \_\_\_\_\_ No

Which work schedule is preferred? \_\_\_\_\_ Full-Time \_\_\_\_\_ Part-Time

Are you able to work overtime? \_\_\_\_\_ Yes \_\_\_\_\_ No

What shift(s) are you available to work? \_\_\_\_\_ 1st \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_ Any

What days of the week are you available to work? \_\_\_\_\_ M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ Th \_\_\_\_\_ F \_\_\_\_\_ Sa \_\_\_\_\_ Su

What date are you available to start work? \_\_\_\_\_

If required, can you travel for the job? \_\_\_\_\_ Yes \_\_\_\_\_ No

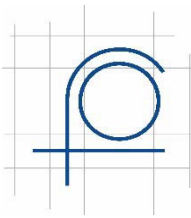
Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

(Convictions of a felony will not automatically disqualify an applicant for employment)

If yes, please explain \_\_\_\_\_

Are you under any employment contract or noncompete agreement with your present or previous employer? \_\_\_\_\_ Y \_\_\_\_\_ N

**Fred Olivieri Construction Company considers all applicants for employment without regard to race, color, religion, national origin, sex, age, marital or veteran status, or the presence of a non-job related condition or disability under Federal or State law. Fred Olivieri Construction Company adheres to a policy of Equal Employment Opportunity.**



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## ACADEMIC INFORMATION

	Name & Address of School	Courses of Study	Years Completed	Diploma or Degree	GPA
High School	_____	_____	_____	_____	_____
Undergraduate School	_____	_____	_____	_____	_____
Graduate/ Professional	_____	_____	_____	_____	_____
Other (specify)	_____	_____	_____	_____	_____

## EMPLOYMENT INFORMATION

Present Position \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

Date Employed From \_\_\_\_\_ To \_\_\_\_\_

Responsibilities \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Previous Position \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

Date Employed From \_\_\_\_\_ To \_\_\_\_\_

Responsibilities \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Previous Position \_\_\_\_\_

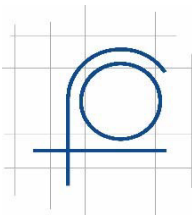
Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Supervisor \_\_\_\_\_

Date Employed From \_\_\_\_\_ To \_\_\_\_\_

Responsibilities \_\_\_\_\_

Reason for Leaving \_\_\_\_\_



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## GENERAL INFORMATION

### THIS SECTION MUST BE COMPLETED

Special Skills (i.e. bilingual, special language skills, training, etc.)

Activities (list extracurricular activities and/or offices held that may relate to the position for which you're applying)

Explain how your talents will benefit Fred Olivieri Construction Company in the position you are applying for.

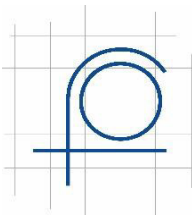
In your present or last position, what are your standards of success in your job? What have you done to meet these standards?

In the last year, what do you consider the most important contribution you have made to your department or organization? What was your role?

What are some of the most imaginative or innovative things you have done in your present or last position?

### REFERENCES Please provide three work related references.

Name	Phone	Company	Relationship
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



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## APPLICANT STATEMENT

I hereby certify that the information provided on this application is true and complete to the best of my knowledge. I also agree that any falsified information or significant omissions may disqualify me from further consideration for employment and may result in a immediate discharge if discovered at a later date.

I authorize a thorough investigation of my past employment, references and activities and agree to cooperate in such investigation and release from all liability or responsibility all persons and corporations requesting or supplying information. A copy of this application of which my signature appears shall be effective for the release of the information requested herein.

I agree not to disclose or permit disclosure of any financial or proprietary information or trade secrets of Fred Olivier Construction Company that may be learned during the course of my application and/or employment.

I understand that if employed, my employment with Fred Olivier Construction company will be "at-will", and that either I or Fred Olivier Construction Company may terminate my employment at any time for any reason or no reason. I acknowledge that I do not rely and have not relied on any representation or statements made by the company or any of its agents, representative, supervisors or managers, weather oral or otherwise, that are inconsistent with or differ in any way from the statements presented in this application. In consideration of my employment, I agree to conform to the rules and policies of the company and understand that no supervisor or representative of the company has any authority to enter in any agreement or assurance contrary to the company's policies. I also understand that this application is not a contract of employment.

**I agree that any claim or lawsuit relating to my service with Fred Olivier Construction Company or any of its subsidiaries must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.**

I also understand as a candidate for employment with Fred Olivier Construction Company, subsidiaries, and affiliated companies; I have read the Drug-Free Workplace Statement. I understand that my employment is contingent upon a successful completion of a drug screening test administered as a pre-employment condition. The confirmed presence of a controlled substance without adequate explanation will result in the termination of application for employment.

### Drug-Free Workplace Statement

Fred Olivier Construction Company is committed to providing its employees with a safe work environment and promoting the highest standards of employee health and productivity. Consistent with these commitments, FOCC has established a Substance Abuse Policy. Our goal is to establish and maintain a work environment that is free from the effects of alcohol and drug use and abuse.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_